MEETING MINUTES

# Topic: Full Version Openwind Testing

## Friday, October 25, 2019

## 9:30 am– 12:00 pm

**Minutes recorded by \_Rachel Watanabe\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_

**Meeting called by** **Rachel Watanabe**

**Attendees: Rachel Watanabe, Toren Schurb, and Jayne Sandoval**

**Please bring:** Laptops/device to access online team docs; bring in GIS files (Jayne); Upload Full Version of Openwind in Google Team Drive

**Table 1. Record of meeting.**

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| --- | --- | --- |
| 9:30 am to end | **Meeting with Professor Willy**   * Discussion led by Rachel Watanabe * Download GIS and Openwind to school drives   + found that school drives aren’t big enough to hold all the data files, Openwind and data calculations * Test to see if gathered GIS files will open in Openwind   + all worked but the elevation and roughness files   + still, need to grab met mast data and test | EGR Room 112 |

**Table 2. Tasks Assigned.**

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| --- | --- | --- | --- |
| **Task** | **Person Assigned** | **Due Date** | **Date Complete** |
| Look into what the comparable wind farms are doing in terms of wildlife | Jayne | Original:  9/25/19  Extended:  10/20/19 | 10/23/19 |
| Start grabbing data files for team to use in Openwind  (at least know where the team can get the files) | Jayne | Orignal:  10/14/19  Extended:  10/26/19 |  |
| Start thinking about technical analysis reports | Everyone | 10/25/19 |  |
| Finish/polish technical analysis report | Everyone | 10/30/19 |  |
| Update Schedule to put into Presentation 3 | Jayne | 10/30/19 |  |
| Create a schedule for next semester for Presentation 3 | Jayne | 10/30/19 |  |
| Email Dr. Ohman about team questions for Presentation 3 | Toren | Orignal:  10/25/19  Extended:  10/26/19 |  |
| Gather data in Openwind for top 3 sites | Everyone | 10/30/19 |  |
| Select a final site | Everyone | 10/30/19 |  |
| Build physical prototypes (if sill required) | Everyone | 11/3/19 |  |
| Finish putting together Presentation 3 | Everyone | 11/1/19 |  |
| Practice for Presentation 3 | Everyone | 11/3/19 |  |
| Update CAD (if needed) | Toren | 10/30/19 |  |

**Next formal meeting: 10/30/19, EGR MEP Room, at 5:30 pm.**